

#### FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

99NF-04

#### MEMORANDUM

April 21 1999

TO:

LAWRENCE M. NOBLE

GENERAL COUNSEL

THROUGH:

JAMES A. PEHRKON

STAFF DIRECTOR

FROM:

JOHN D. GIBSON

ASSISTANT STAFF DIRECTOR

REPORTS ANALYSIS DIVISION

SUBJECT:

REFERRAL OF DALENPAC

file the 1998 the Non-Filer

This is a referral of DALENPAC ("the Committee") for failure to file the 1998 October Quarterly Report within thirty calendar days from the date of the Non-Filer Notice. According to the 1997-1998 RAD Review and Referral Procedures for Unauthorized Committee further examination is required by your office.

If you have any questions regarding this matter, please contact Edward D. Ryan at 694-1130.

Attachment

#### REPORTS ANALYSIS REFERRAL

TO

#### OFFICE OF GENERAL COUNSEL

DATE: April 21, 1999

ANALYST: Edward D. Ryan

I. COMMITTEE: DALENPAC (C00283523)

Ms. Fran Sauls, Acting Treasurer\*

1701 N Hampton Desoto, TX 75115

II. RELEVANT STATUTE: 2 U.S.C. \$434(a)(4)(A)(i)

11 CFR §104.5(c)(1)(i)(A)

#### III. BACKGROUND:

Failure to Timely File the 1998 October Quarterly Report

DALENPAC ("the Committee") failed to timely file the 1998 October Quarterly Report of Receipts and Disbursements covering the period from July 1, 1998 to September 30, 1998. On December 29, 1997 and September 18, 1998, Prior Notices were sent to the Committee informing it that the 1998 October Quarterly was due on October 15, 1998 (Attachment 2). A Non-Filer Notice was sent to the Committee via mailgram on November 4, 1998 (Attachment 3).

The Reports Analysis Division ("RAD") analyst attempted to contact Ms. Fran Sauls, Acting Treasurer of the Committee, on December 3, 1998. The analyst left a message on her answering machine or message recorder identifying himself and alerting her to the fact that the Commission had still not received the 1998 October Quarterly Report (Attachment 4).

<sup>\*</sup>The Commission was notified on March 22, 1996 that the treasurer, Louis A. Beecherl, Jr. resigned and Fran Sauls "would perform the duties until a new [T]reasurer is elected." Ms. Sauls signed all 1997-98 reports and a new treasurer has never been designated.

On December 4, 1998 Ms. Sauls returned the analyst's phone call to discuss the Committee's non-filing of the report. She said that her mother had died in November and that was the reason the 1998 October Quarterly Report did not get filed. The analyst advised her to prepare the report as best she could and send the report in by certified or registered mail that day (December 4, 1998) (Attachment 5).

The Committee filed the 1998 October Quarterly Report via express mail on December 6, 1998 (Attachment 6).

On December 7, 1998, Ms. Sauls called the analyst to say that when she arrived at work that day she found out that her assistant had sent the report express mail rather than certified or registered mail dated December 4, 1998. The analyst told her that nothing else could be done and that express mail would be treated as regular mail (Attachment 7).

On December 7, 1998, the Committee filed an amendment to the October Quarterly Report with a cover letter (and copy of the express mail receipt) from Ms. Sauls explaining why the report was late and the mix up in mailing it to the Commission (Attachment 8).

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## FEDERAL ELECTION COMMISSION 1997-1998

CONNITTEE INDEX OF DISCLOSURE DOCUMENTS - (C)

AT HMENT 1

DATE 4/21/1999

PAGE 1

COMMITTEE DOCUMENT RECEIPTS DISBURSEMENTS # OF IMAGE
COVERAGE DATES PAGES LOCATION
TYPE OF FILER

DALLAS 1	ENTREPREMEURIAL POLITICAL	ACTION CONNITTEE (DALENPA	E)		ID #C00283523	HON-PARTY QUALIFIED
CONNECTED O	RGANIZATION: NOME					
1997	NID-YEAR REPORT	18,766		5,919	1JAN97 -39JUN	97 6 97FEC/229/2326
	YEAR-EID	8,560		1,397	1JUL97 -31 <b>0E</b> C	97 6 98FEC/282/3225
n 1998	APRIL QUARTERLY	3,990		9,147	1JAKS8 -31MA	98 6 98FEC/301/1467
1 ! Ti	JULY QUARTERLY	52,200		24,891	4APR38 -30 JUN	98 12 98FEC/343/2177
j	NOTICE OF FAILURE TO FILE				1APR38 -38 Jun	98 2 99FEC/344/1682
- Ī	OCTOBER QUARTERLY	8		23,000	1JUL98 -38SEP	98 4 98FEC/407/0077
3	OCTOBER QUARTERLY	- AVENDMENT 8		23,898	1JUL98 -30SEP	58 6 98FEC/411/0343
4	NOTICE OF FAILURE TO FILE	•			1JUL98 -38SEP	98 2 90FEC/391/2288
1	PRE-GENERAL	5,000		19, <b>806</b>	10ET98 -140CT	98 5 99FEC/414/2816
£	POST-GENERAL	-	•	5,688	150CT98 -23NOV	98 4 99FEC/414/2821
<b>L</b>	YEAR-END	588			24NOV38 -31DEC	98 4 99FEC/426/1746
1999	HISCELLANEOUS NOTICE FROM	FEC			<b>22JA#39</b>	3 99FEC/420/3402
<b>5</b>	MISCELLAMEDUS REPORT	TO FEC			27JA#99	3 99FEC/426/4007
1						
Ŋ	TOTAL	87,900	8	87,355	•	63 TOTAL PAGES

All reports are reviewed.

Ending cash-on-hand as of 12/31/98: \$600

Outstanding debts owed to/by the committee as 12/31/98: \$0

#### YEAR-END

Tetachment #2 Page 1 of 4

## REPORT NOTICE

#### FEDERAL ELECTION COMMISSION

#### PARTIES AND PACS

December 29, 1997

#### WHO MUST FILE

Party committees and PACs (Nonconnected Committees and Separate Segregated Funds) must file a Year-End Report on January 31, 1998.

I. Semi-annual Filers					
REPORT	REPORTING PERIOD*	REG./CERT. MAILING DATE**	FILING DATE		
Year-End	07/01/97 - 12/31/97	01/31/98	01/31/98		
II. Monthly Filers		REG./CERT.			
REPORT	REPORTING PERIOD*	MAILING DATE**	FILING DATE		
Year-End	12/01/97 - 12/31/97	01/31/98	01/31/98		

#### LARFI

Committees should affix the peel-off label from the envelope to line 1 of the report. Corrections should be made on the label.

#### COMPLIANCE

Treasurers of political committees are responsible for filing all reports on time. Failure to do so is subject to enforcement action. Committees filing illegible reports or using non-FEC forms (except for FEC approved computer generated forms) will be required to refile.

#### **ELECTRONIC FILING**

For reports covering activity occurring in 1997 (and later), political committees have the option of filing electronically. If you are interested in this option, review the enclosed handout entitled "Electronic Filing Gets Underway at FEC," and call the Data Division at (800) 424-9530 or (202) 219-3730.

<sup>\*</sup>These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

<sup>\*\*</sup> Reports sent by registered or certified mail must be postmarked by the mailing date: otherwise, they must be received by the filing date.

#### 1998 FILING SCHEDULE

I. QUARTERLY FILERS

		REG./CERT.	
		MAILING	FILING
REPORT	REPORTING PERIOD*	DATE**	DATE
April Quarterly	01/01/98 - 03/31/98	04/15/98	04/15/98
July Quarterly	04/01/98 - 06/30/98	07/15/98	07/15/98
October Quarterly	07/01/98 - 09/30/98	10/15/98	10/15/98
Pre-General	10/01/98 - 10/14/98	10/19/98	10/22/98
Post-General	10/15/98 - 11/23/98	12/03/98	12/03/98
Year-End	11/24/98 - 12/31/98	01/31/99	01/31/99

#### II. MONTHLY FILERS

		REG./CERT.		
		<b>MAILING</b>	FILING	
REPORT	REPORTING PERIOD*	DATE**	DATE	
February	01/01/98 - 01/31/98	02/20/98	02/20/98	
March	02/01/98 - 02/28/98	03/20/98	03/20/98	
April	03/01/98 - 03/31/98	04/20/98	04/20/98	
May	04'01'98 - 04'30'98	05/20/98	05/20/98	
June	05/01/98 - 05/31/98	06/20/98	06/20/98	
July	06/01/98 - 06/30/98	07/20/98	07/20/98	
August	07/01/98 - 07/31/98	08/20/98	08/20/98	
September	08/01/98 - 08/31/98	09/20/98	09/20/98	
October	09/01/98 - 09/30/98	10/20/98	10/20/98	
Pre-General	10/01/98 - 10/14/98	10/19′98	10/22/98	
Post-General	10/15/98 - 11/23/98	12/03/98	12/03/98	
Year-End	11/24/98 - 12/31/98	01/31/99	01/31/99	

#### 24 HOUR REPORT ON INDEPENDENT EXPENDITURES

Any PAC that makes independent expenditures in connection with an election may have to file a 24 hour report. This reporting requirement is triggered if the committee makes independent expenditures aggregating \$1,000 or more after the 20th day, but more than 24 hours, before the day of the election.

<sup>\*</sup>These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

<sup>\*\*</sup> Reports sent by registered or certified mail must be postmarked by the mailing date; otherwise, they must be received by the filing date.

# QUARTERLY PREPORT NOTICE

#### FEDERAL ELECTION COMMISSION

#### PARTIES AND PACS

**September 18, 1998** 

#### WHO MUST FILE

Party Committees and PACs (Nonconnected Committees and Separate Segregated Funds) filing on a quarterly basis must file a Quarterly Report in October.

		REG./CERT.	· · · · · · · · · · · · · · · · · · ·
		MAILING	FILING
REPORT	REPORTING PERIOD*	DATE**	DATE
October Quarterly	07/01/98 - 09/30/98	10/15/98	10/15/98

#### 24 HOUR REPORT ON INDEPENDENT EXPENDITURES

Any Party Committee or PAC that makes independent expenditures in connection with an election may have to file a 24 hour report. This reporting requirement will be triggered if the committee makes independent expenditures aggregating \$1,000 or more after the 20th day, but more than 24 hours, before the day of the election.

#### PRE-ELECTION REPORTING

Committees which make contributions or expenditures (including independent expenditures) in connection with an election must also file a Pre-Election Report, if the activity was not previously reported. See the January 1998 Record.

#### LABEL

Committees should affix the peel-off label from the envelope to line 1 of the report. Corrections should be made on the label.

<sup>\*</sup>These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

<sup>\*\*</sup> Reports sent by registered or certified mail must be postmarked by the mailing date; otherwise, they must be received by the filing date.



#### **PARTIES AND PACS**

#### October Quarterly

#### **CHANGE IN FILING FREQUENCY**

Committees wishing to change their reporting schedule (for example, from quarterly to monthly) must notify the Commission in writing when they file their next report due under their current reporting schedule. Committees may change their filing frequencies no more than once per calendar year.

#### **ELECTRONIC FILING**

Political committees have the option of filing their reports electronically. If you are interested in this option, review the enclosed handout entitled "Electronic Filing of Disclosure Reports," and call the Data Division at (800) 424-9530 or (202) 694-1250.

#### **COMPLIANCE**

Treasurers of political committees are responsible for filing all reports on time. Failure to do so is subject to enforcement action. Committees filing illegible reports or using non-FEC forms (except for FEC approved computer generated forms) will be required to refile.

CONFIRMATION OF MAILGRAM

NESTERN UNION COMMERCIAL SERVICES
TO:LOUIS A BEECHERL JR
DALENPAC
1701 N HAMPTON
DESOTO TX 75115

FEDERAL ELECTION COMMISSION SHAWN WERTH 999 E ST. NW. WASHINGTON DC 204630001

NOVEMBER 4, 1998

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IDENTIFICATION NUMBER: CO0283523

REFERENCE: OCTOBER QUARTERLY (07/01/1998 - 09/30/1998)

DEAR TREASURER:

IT HAS COME TO THE ATTENTION OF THE FEDERAL ELECTION COMMISSION THAT YOU MAY HAVE FAILED TO FILE THE ABOVE REFERENCED REPORT OF RECEIPTS AND EXPENDITURES AS REQUIRED BY THE FEDERAL ELECTION CAMPAIGN ACT. AS AMENDED. YOU WERE PREVIOUSLY NOTIFIED OF THE DUE DATE FOR THIS REPORT.

IT IS IMPORTANT THAT YOU FILE THIS REPORT IMMEDIATELY WITH THE FEDERAL ELECTION COMMISSION, 999 E STREET, N.W., WASHINGTON, D.C., 20463. A COPY OF THE REPORT OR RELEVANT PORTIONS SHOULD ALSO BE FILED WITH THE SECRETARY OF STATE OR EQUIVALENT STATE OFFICER.

ALTHOUGH THE COMMISSION MAY INITIATE AM AUDIT OR LEGAL ENFORCEMENT ACTION CONCERNING THIS MATTER, YOUR PROMPT RESPONSE AND A LETTER OF EXPLANATION WILL BE TAKEN INTO CONSIDERATION.

IF YOU HAVE ANY QUESTIONS REGARDING THIS MATTER, PLEASE CONTACT EDWARD RYAN ON OUR TOLL FREE NUMBER 18003424-9530. OUR LOCAL NUMBER IS (2023694-1130.

SINCERELY.

JOHN D. GIBSON ASSISTANT STAFF DIRECTOR REPORTS ANALYSIS DIVISION

#### TELECON

ANALYST: Ed Ryan

CONVERSATION WITH: Fran Sauls, Acting Treasurer

COMMITTEE: Dallas Entrepreneurial Political Action

Committee (DALENPAC) C00283523

DATE: 12/03/98

SUBJECTS(S): 1998 October Quarterly Report Non-filer

I placed a telephone call to Ms. Fran Sauls, Acting
Treasurer of Dallas Entrepreneurial Political Action
Committee (DALENPAC) ("the Committee") and reached her
answering machine or message recorder. I identified myself
and alerted her to the fact that the Commission had not
received the October Quarterly from the Committee yet. I
advised her to send the report in certified/registered mail
by December 4, 1998 or the Committee would be referred to
the Office of General Counsel(OGC) for failure to file the
report. I left our toll free number with her if she should
have any questions.

At the age 1 of 2

#### TELECON

ANALYST: Ed Ryan

CONVERSATION WITH: Ms. Fran Sauls, Acting Treasurer

COMMITTEE: Dallas Entrepreneurial Political Action

Committee (DALENPAC) C00283523

DATE: 12/04/98

SUBJECTS(S): Returned phone call from Ms Fran Sauls

regarding the October Quarterly Report

Ms. Sauls returned my call from the previous day to explain that due to the death of her mother in November and all of the circumstances surrounding this tragedy she was unable to get the October Quarterly Report filed. I offered her my condolences and advised her that unfortunately this matter was at the point of being referred to the Office of General Counsel (OGC) for failure to file the report. I asked her if she could prepare the report today and mail it in because this was the last day she had without this matter being referred to OGC. She said there would be some difficulty in that but she would get it done. I advised her

to prepare the Report as best she could and send it in certified/registered mail dated today (12/04/98). She said she would do that.

Attachment #6

(revised 9/93)

USE FEC MAILNG LABEL OR PPEOR

PRINT

REPORT	OF	RECESS	AND	DISBURSEMENT	S
or Other Than	An A	otherized Commit	los		

(Summary Page) RECEIVED 1. NAME OF COMMITTEE (in full) FEDERAL ELECTION DALENPAC (Dallas Entrepreneur PAC) COMMISSION MAIL ROOM Check if different than previously reported ADDRESS (number and street) JEC 6 17 22 PH '9R 1701 N. Hampton 2. FEC IDENTIFICATION NUMBER C00283523 CITY, STATE and ZIP CODE 3. This committee has qualified as a multicandidate DeSoto, Texas 75115 committee. (see FEC FORM 1M) 4. TYPE OF REPORT (a) April 15 Quarterly Report Monthly Report Due On: February 20 October 20 June 20 July 15 Quarterly Report March 20 July 20 November 20 April 20 December 20 August 20 X October 15 Quarterly Report September 20 [ May 20 January 31 January 31 Year End Report 12-Day Pre-Election Report for the (Type of Election) : • In the State of \_\_\_\_ July 31 Mid Year Report (Non-election Year Only) election on 30-Day Post-Election Report following the General Election Termination Report in the State of X NO YES is this Report an Amendment? (b) COLUMN A COLUMN B SUMMARY 9/30/98 7/1/98 This Period Colendar Year-to-Date through Covering Period 20,849.88 Cash on Hand January 1, 19 98 **(e)** 42,100.99 Cash on Hand at Beginning of Reporting Period ..... **(b)** \$ 55,200.00 (c) Total Receipts (from Line 19) ..... Subtotal (add Lines 6(b) and 6(c) for Column A and 76,049.88 Lines 6(a) and 6(c) for Column B) ...... 42.100.99 \$ 56.948.89 23,000,00 Total Disbursements (from Line 30) ..... \$ \$ 19,100.99 19,100.99 Cash on Hand at Close of Reporting Period (subtract Line 7 from Line 6(d)) .... Debts and Obligations Owed TO the Committee For further leformation contact: \$ -0-(Itemize all on Schedule C and/or Schedule D) ..... Federal Election Commission Debts and Obligations Owed BY the Committee 999 E Street, NW -0-Washington, DC 20463 (Itamize all on Schedule C and/or Schedule D) ..... Toll Free 800-424-9530 I certify that I have examined this Report and to the best of my knowledge and belief it is true, correct Local 202-694-1100 and complete. Type or Print Name of Treasurer Fran Saule Date Signature of Treasurer Sank NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Report to the penalties of 2 U.S.C. \$437g.

#### TELECON

ANALYST: Ed Ryan

CONVERSATION WITH: Fran Sauls, Acting Treasurer

COMMITTEE: Dallas Entrepreneurial Political Action

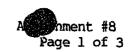
Committee (DALENPAC) -C00283523

DATE: 12/07/98

SUBJECTS(S): October Quarterly Report - Failure to file on

12/04/98 via certified/registered mail.

Ms. Sauls called to say that when she came in to work this morning she found that her assistant had sent the report in via express mail and not certified/registered mail. I told her that there was nothing else we could do and that the report would be treated as regular mail and entered in our system when it is received.



### **DALENPAC**

FEDERAL ELLCHANGE COMMISSION MAIL ROOM

DEC 10 12 06 PH '98

December 7, 1998

Attn: Commissioner

Federal Election Commission

999 E. Street, N.W.

Washington, D. C. 20463

Re: FEC #C00283523

Dear Sir:

Due to the death of my mother in November, the third quarter FEC report failed to get filed. On December 4, I spoke with Mr. Ed Ryan and explained the situation to him. He said to send the report in by registered/certified mail showing it sent on December 4, 1998. When I came in this morning I found that my assistant had sent it express mail and not registered/certified. I call Mr. Ryan this morning and he said that it would be treated as regular mail.

I apologize for this error on my part and hope you will take it into consideration. Thank you for your time in this matter. Please call me at 972/298-4211, ext. 244 and let me know how this was handled.

Sincerely,

Fran Sauls

Acting treasurer

Fran Saule

# EJBZIHHHDEDUS POST OFFICE TO ADDRESSEE

EXPRESS

